

**RYE ST ANTONY
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July 2010

Dear Parent

Here is my 2010-2011 Parent and Pupil Handbook mailing.

Please keep this Parent and Pupil Handbook for reference throughout the coming year. As you will see from the contents page, the Handbook includes staffing details, policies and procedures and next year's calendar. Please note that at the end of the calendar are term dates for 2010-2011 and provisional dates for 2011-2012.

Please see the notice on the front cover of the Handbook. As an independent school, Rye is regulated by the Independent Schools Inspectorate (ISI). In January 2010 ISI introduced new inspection regulations, and these latest regulations require, in particular, written policies (presented in accordance with model specifications) on all aspects of school life. Central to the new requirements is that current pupils and their parents, prospective pupils and their parents, members of staff and governors should all be made aware of the existence of these policies, the content of them and the ways in which they are implemented and monitored. Everyone is asked, therefore, to take note of the policies and procedures given in this Handbook and keep an eye on the website for additional policies and updates of those previously issued. Please always go to the website first. If hardcopies are needed, please request these from the School Office.

Also enclosed in this mailing are several further items:

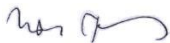
- The Trinity Term 2010 Newsletter gives an overview of the events of the past term.
- The Extra Tuition form should be completed and returned in relation to any extra tuition or fee-bearing activity which you wish to have arranged (details as in the Parent and Pupil Handbook in the section headed Extra Tuition, Clubs and Activities).
- The letter printed on blue paper is from Mrs Embers, Parents' Committee Vice-Chairman, and gives information concerning the second-hand uniform shop. Please also see the information about second-hand uniform in the Parent and Pupil Handbook.
- The yellow invitation is for the Reception for New Pupils and Parents on Tuesday 7 September, 3.30 pm – 5.00 pm. New to Rye or already at Rye, please come to the Reception if you can: it is a great help if current parents and pupils are free to join me in welcoming new parents and pupils, and the Reception is usually a happy and easy occasion and an opportunity to renew existing acquaintances and form new ones. Please just complete the yellow reply form to give me some idea of numbers for which to cater.

- A letter and accompanying booklet from Miss Trenaman give information about the fitting of mouthguards for pupils in Years 5-11.
- Another letter from Miss Trenaman is for parents of pupils about to start Year 7, and is about the forthcoming Year 7 Outdoor Activities Weekend in Devon.
- For parents of pupils in Years 7-11, there is a fitness suite letter from Miss Trenaman.
- The controlled assessment letter and timetable from Mrs Owens concern pupils in Years 10 and 11.
- The Careers for You Event letter is for parents of pupils in Years 10-13. Please complete and return to Mrs Neil the reply form attached to the letter.
- The Planning for the Future letter is for parents of girls about to begin Year 11. Please complete and return to Mrs Neil the reply form attached to the letter.
- For parents of pupils in Years 12 and 13 there is a fitness suite letter and health form from Miss Trenaman. The health form is for completion and return to Miss Trenaman.
- For new pupils is a letter from Sarah Kehoe, the Patrician who organises arrangements for Housemothers.

At the beginning of Michaelmas Term, you will be sent a print-out of the details held for you on our database. Please check your print-out, making any amendments as necessary, and then return the print-out to the School Office. Day pupils will bring the print-outs home by hand; for boarding pupils, the print-outs will be e-mailed to parents.

Finally, for pupils throughout the school, I take the opportunity to emphasise the importance of pupils retaining all written work held manually and electronically. In preparation for the start of the new school year, pupils are asked to review the past year's work and (with parental help where necessary) put notes and assignments into good order for reference in the year ahead.

With best wishes



Miss Alison Jones
Headmistress